



Bexar County Water Control and Improvement District #10

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Windcrest TX 78239
(210) 655-2888

(Posted December 7, 2020, 4:00 p.m.)

NOTICE OF REGULAR BOARD MEETING

THE MAYOR OF THE CITY OF WINDCREST, TEXAS DECLARED A STATE OF EMERGENCY FOR THE CITY OF WINDCREST, TEXAS ON MARCH 17, 2020 AS A RESULT OF THE CORONAVIRUS/COVID-19 PANDEMIC AND BASED ON THAT ACTION, HAS IMPOSED STRICT GUIDELINES FOR THOSE ATTENDING ANY MEETING WITHIN CITY HALL.

THEREFORE, NOTICE IS HEREBY GIVEN THAT ALL PERSONS WHO WISH TO ENTER CITY HALL WILL BE REQUIRED TO SUBMIT TO A WELLNESS CHECK PRIOR TO BEING ADMITTED INTO CITY HALL. IN ADDITION, ALL PERSONS ADMITTED INTO CITY HALL WILL BE REQUIRED TO WEAR A FACE MASK AND ADHERE TO THE SOCIAL DISTANCING GUIDELINES OUTLINED BY THE STATE OF TEXAS.

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS ("BOARD"), OF THE BEXAR COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #10 ("DISTRICT"), WILL HOLD ITS REGULAR MONTHLY BOARD MEETING AT THE CITY OF WINDCREST'S COUNCIL CHAMBERS, 8601 MIDCROWN DRIVE, WINDCREST, TEXAS AT **6:00 P.M., THURSDAY, DECEMBER 10, 2020**, FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA.

Call Meeting To Order, Take Attendance And Pledge Of Allegiance

I. Announcements

The Board Of Directors Of The Bexar County Water Control And Improvement District No. 10 Will, During The Meeting, Close The Meeting And Hold An Executive Session Pursuant To And In Accordance With Chapter 551 Of The Texas Open Meetings Act. The Board Of Directors May, At Any Time During The Meeting, Close The Meeting And Hold An Executive Session For Consultation With Its Attorneys Concerning Any Of The Matters To Be Considered During The Meeting Pursuant To Chapter 551 Of The Texas Open Meetings Act.

II. Read, Correct/Amend, And Approve The Regular Board Meeting Minutes Of November 19, 2020.

III. Read, Correct/Amend, And Approve The Special Board Meeting Minutes Of November 30, 2020.

IV. Accept Public Comments (Strict 5 Minute Time Limit Per Visitor). Visitors That Wish To Speak Must Sign In On The Sign-Up Sheet Located At The Doorway. Visitors Must Sign In Before The Meeting Begins. Public Comments Will Not Be Allowed/Accepted After This Time.

PUBLIC COMMENT STANDARD STATEMENT

The Board will now open the floor to members of the public for public comment. Individuals will be called in the order they registered on the sign-in sheet prior to the beginning of the meeting. While the

Board welcomes comments and participation from the public, please be advised of the following guidelines:

- 1. Comments may relate to general matters involving the District or a specific item(s) on the Board's agenda.*
- 2. Comments shall be limited to five (5) minutes per individual.*
- 3. Comments relating to general matters involving the District shall be presented during the Public Comment Session at the beginning of the meeting.*
- 4. Comments relating to a specific item(s) on the Board's agenda may be presented either (a) during the Public Comment Session at the beginning of the meeting; or (b) during consideration of the specific agenda item(s).*
- 5. An individual shall register (by including name and address) on the sign-in sheet prior to the beginning of the meeting his/her choice to either comment (a) during the Public Comment Session at the beginning of the meeting or (b) during consideration of each specific agenda item(s).*
- 6. At the Board's discretion, if five (5) or more individuals desire to comment on a specific item, such comments shall be limited to two (2) minutes per individual.*
- 7. No individual shall transfer his/her allotted time to comment to another individual.*
- 8. If (a) an individual needs a translator to translate his/her public comments, and (b) the Board is not providing translation equipment that allows the Board to hear translated public comments simultaneously, the comments of an individual using a translator shall be limited to ten (10) minutes per individual.*
- 9. Comments should be directed to the entire Board and not to one individual member of the Board.*
- 10. The Board strives to maintain open, courteous and respectful communications with the public. Please extend the same courtesy to the Board when addressing your comments.*
- 11. While individuals are free to express their opinions, whether positive or critical of any act, omission, policy, procedure, program, or service of the District and/or the Board, the Board does expect that all individuals shall exercise decorum during the conduct of the meeting. Any individual engaging in disruptive behavior, including shouting, the use of vulgar language or gestures, or derogatory comments and statements intended to incite a breach of the peace, and/or preventing, interfering, or otherwise obstructing a lawfully called meeting, may be asked to leave the meeting.*

Pursuant to Section 551.042 of the Texas Open Meetings Act, the Board may not deliberate or decide on any inquiry or concern raised by a member of the public or member of the Board that has not been posted on the agenda. The Board may, however, consider a proposal to place the subject on the agenda for a future meeting, or respond to a question presented to the Board if the response is limited to either a statement of specific factual information or a recitation of existing policy.

V. CONSENT ITEMS:

A. The Board Will Deliberate And May Take Action On A Resolution Ratifying The General Manager's Payment To Ferguson Waterworks In The Amount Of \$3,477.50 For The Purchase Of Water Main Valve Replacement Parts For The District Which Is Included In The District's 2019-2020 Capital Improvements Plan. *(BCWCID10 CIP)*

B. The Board Will Deliberate And May Take Action On A Resolution Ratifying The General Manager's Payment To R.L. Jones, LP In The Amount Of \$57,655.35 For Its Sixth Payment For Work On The District's Phase II Winfield Boulevard To Richfield Drive Water Improvement Project Which Is Included In The District's 2019-2020 Capital Improvements Plan. *(Revenue Note CIP)*

C. The Board Will Deliberate And May Take Action On A Resolution Ratifying The General Manager's Payment To R.L. Jones, LP In The Amount Of \$88,045.20 For Its Seventh Payment For Work On The District's Phase II Winfield Boulevard To Richfield Drive Water Improvement Project Which Is Included In The District's 2019-2020 Capital Improvements Plan. *(Revenue Note CIP)*

D. The Board Will Deliberate And May Take Action On A Resolution Ratifying The General Manager's Payment To B&S Contracting Services, LLC In The Amount Of \$3,240.00 For Concrete Repairs For The Driveway At 637 Rocklyn Drive Which Is Included In The District's 2019-2020 Capital Improvements Plan. *(Revenue Note CIP)*

E. The Board Will Deliberate And May Take Action On A Resolution Ratifying The General Manager's Payment To Qro Mex Construction Company, Inc. In The Amount Of \$82,704.20 For Its Third Payment For Work On The District's Phase II Eaglecrest Boulevard Crossings Water Improvement Project Which Is Included In The District's 2019-2020 Capital Improvements Plan. *(Revenue Note CIP)*

F. The Board Will Deliberate And May Take Action On A Resolution Ratifying The General Manager's Payment To Fuquay, Inc. In The Amount Of \$4,500.00 For Installation Of Flowable Fill For Two (2) New Fire Hydrants For The District At Fenwick Drive & Midcrown Drive and Candleglo Drive & Midcrown Drive Which Is Included In The District's 2019-2020 Capital Improvements Plan. *(Revenue Note CIP)*

VI. ITEMS FOR INDIVIDUAL CONSIDERATION:

A. A Presentation By The General Manager And The District's Engineer Regarding The District's 2019 And 2020 Capital Improvements Plan; And Board Deliberation Regarding The District's 2019 And 2020 Capital Improvements Plan.

B. The Board Will Discuss And May Take Action On A Resolution To Approve Changing The Vesting Period Beginning In 2021 In The District's Employee Retirement Plan Managed And Operated By The Texas County District Retirement System.

C. The Board Will Discuss And May Take Action On A Resolution Approving The Purchase Of A Certificate Of Deposit In The Amount Of \$128,000.00 For One (1) Year With Randolph Brooks Federal Credit Union; And Authorizing And Directing The General Manager To Execute Any And All Documents Necessary For The Purchase Of A Certificate Of Deposit In The Amount Of \$128,000.00 With Randolph Brooks Federal Credit Union.

D. The Board Will Discuss And May Take Action On Guidelines And / Or Procedures The District Will Use For Updating The District's Personnel Policy.

VII. BRIEFING SESSION

A. Statement Of Operations And Investment Report. Summary Of Income And Expenses For Previous Month. In-Depth Report On Areas That Experienced Significantly Higher Or Lower Levels Than Expected. Update On Investments, Including Balances, Rates Of Return, Maturity Dates, And Market Conditions.

B. Manager's Report. Summary Of Significant Activity That Affected Operations Or Has Potential Of Affecting Operations. Includes Personnel Update, Significant Expenditures, Weather Conditions, Capital Improvement Project Status, Operational Statistics, And Responses To Inquiries From The Board And / Or Visitors.

VIII. The Regular Session Of The December 10, 2020, Regular Board Meeting Is Hereby Recessed To Hold An Executive Session And Discuss The Matters Listed Below Pursuant To Sections 551.071 And 552.074 Of The Texas Open Meetings Act.

IX. EXECUTIVE SESSION

A. To Deliberate The Employment, Evaluation, Reassignment, Duties, Discipline, Or Dismissal Of The District's Employees, As Authorized By Texas Government Code § 551.074.

B. The Board Will Consult With The District's Legal Counsel In A Closed Session, As Authorized By Texas Government Code § 551.071(2), To Discuss And Seek Advice Upon One Or More Matter(s) In Which The Duty Of The Attorney To The District Under The Texas Disciplinary Rules Of Professional Conduct Of The State Bar Of Texas Clearly Conflicts With Chapter 551, Texas Government Code.

As Used Herein, "Closed Meeting" Shall Have The Definition Ascribed To That Term By Texas Government Code § 551.001. As Required By Texas Government Code § 551.102, The Final Action, Decision, Or Vote On A Matter Deliberated In A Closed Meeting Will Be Made In An Open Meeting

X. The Regular Session Of The Regular Board Meeting Of December 10, 2020, Is Hereby Reconvened.

XI. Other Business Brought Before The Board. (No Deliberations And /Or Decision Will Occur Except To Schedule At Next Scheduled Board Meeting In Order To Place Subject On Agenda And Give Staff Time To Evaluate And Make Recommendations.)

XII. Adjournment. The Bexar County Water Control And Improvement District No. 10 Board Of Directors Meeting Of December 10, 2020 Is Hereby Adjourned.